

## FACT SHEET 2016-2017

<b>Name of institution</b>	<b>Helsinki Metropolia University of Applied Sciences Metropolia Ammattikorkeakoulu</b>
<b>Erasmus code</b>	SF HELSINK41
<b>Erasmus University Charter Number</b>	242663-EPP-1-2014-1-FI-EPPKA3-ECHE
<b>PIC</b>	997340033
<b>President</b>	Ms Riitta Konkola
<b>Website</b>	<a href="http://www.metropolia.fi/en">www.metropolia.fi/en</a>
<b>Facebook</b>	<a href="https://www.facebook.com/HelsinkiMetropoliaInternationalExchange">www.facebook.com/HelsinkiMetropoliaInternationalExchange</a>
<b>List of partner institutions</b>	<a href="http://www.metropolia.fi/en/about-us/international-metropolia/partner-institutions/">www.metropolia.fi/en/about-us/international-metropolia/partner-institutions/</a>

## FIELD OF TECHNOLOGY: STUDIES AND APPLICATION PROCESS

### DEGREE PROGRAMMES IN THE FIELD OF TECHNOLOGY

#### Bachelor's degree programmes in English:

Electronics, Environmental Engineering, Information Technology, Sustainable Building Engineering

#### Bachelor's degree programmes in Finnish:

Automotive Engineering, Biotechnology and Chemical Engineering, Building Services Engineering, Civil Engineering, Construction Architecture, Construction Site Management, Electrical Engineering and Automation Technology, Energy and Environmental Engineering, Industrial Management, Information and Communication Technology, Laboratory Sciences, Land Surveying Technology, Mechanical Engineering



### CONTACT INFORMATION / FIELD OF TECHNOLOGY

Degree Programmes (Bachelor's): Automotive Engineering, Civil Engineering, **Sustainable Building Engineering (tuition in English)**, **Electronics (tuition in English)**, Construction Architecture, Construction Site Management, Electrical Engineering and Automation Technology (Helsinki), Energy and Environmental Engineering, Information and Communication Technology (Helsinki), Mechanical Engineering

Degree Programmes (Master's): Electrical Engineering and Automation Technology (Helsinki), Construction and Real Estate Management



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<p>Degree Programmes (Bachelor's): Electrical Engineering and Automation Technology (Vantaa), Biotechnology and Chemical Engineering, Laboratory Sciences, <b>Environmental Engineering (tuition in English)</b></p> <p><b>International Semesters: Laboratory Sciences</b></p> <p>Degree Programmes (Master's): Electrical Engineering and Automation Technology (Vantaa)</p>	 <p>Ms Elina Värtö International Coordinator P. O. Box 4071, FI-00079 Metropolia Visiting address: Leiritie 1, 01600 Vantaa Tel: +358 (0)40 480 6914 <a href="mailto:elina.varto@metropolia.fi">elina.varto@metropolia.fi</a></p>
<p>Degree Programmes (Bachelor's): <b>Information Technology (tuition in English)</b>, Building Services Engineering, Construction Site Management (Espoo), Industrial Management, Information and Communication Technology (Espoo), Land Surveying Technology</p> <p><b>International Semesters: Industrial Management</b></p> <p>Degree Programmes (Master's): <b>Information Technology (tuition in English)</b>; <b>Business Informatics (tuition in English)</b>; Building Services Engineering</p>	 <p>Ms Tiina Piipponen International Coordinator P.O. Box 4070, FI-00079 Metropolia Visiting address: Vanha maantie 6, 02650 Espoo Tel: +358 (0)40 772 2847 <a href="mailto:tiina.piipponen@metropolia.fi">tiina.piipponen@metropolia.fi</a></p>
<b>All international office staff</b>	See <a href="#">Metropolia's Study Guide</a>
<b>Responsible persons for Erasmus+ learning agreements</b>	See below section <i>Studies available for exchange students</i>

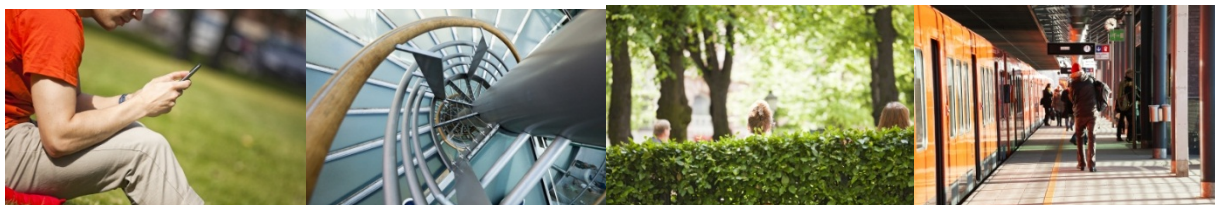
## ACADEMIC CALENDAR / FIELD OF TECHNOLOGY

<b>Autumn semester</b>	<p>Electronics, Environmental Engineering, Laboratory Sciences, Sustainable Building Engineering: August 22 - December 16, 2016</p> <p>Information Technology, Industrial Management International Semesters: August 29 - December 16, 2016</p> <p>Please note that exchange students can apply to the ICT Summer School organized in August 2016. Please see below for more information.</p>
<b>Orientation for incoming exchange students / autumn</b>	TBC; approximately one week before the start of the semester.
<b>Spring semester</b>	TBC
<b>Orientation for incoming exchange students / spring</b>	TBC
<b>Time and place of arrival</b>	All students are expected to arrive before the orientation for incoming exchange students. The closest international airport is the Helsinki airport.

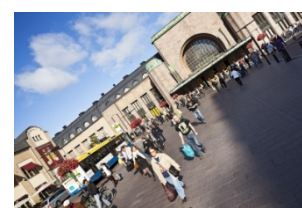
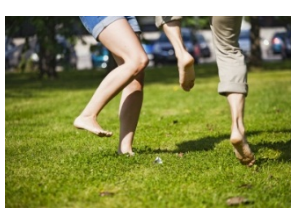
## APPLICATION / FIELD OF TECHNOLOGY

<b>Application information</b>	<a href="http://www.metropolia.fi/exchange">www.metropolia.fi/exchange</a>
<b>Application periods</b>	Autumn semester and academic year: 15 March – 1 May Spring semester: 15 September – 1 November
<b>Required application documents</b>	<p>All students must be nominated by the international coordinator of the home institution.</p> <p><b>Application documents for all applicants:</b></p> <ul style="list-style-type: none"> <li>- <b>Online application</b> (including motivation letter, max. 1,000 characters incl. spaces)</li> <li>- Transcript of Records in English (study transcript)</li> <li>- Learning Agreement</li> <li>- Passport sized photo</li> </ul>

	<p><b>Additionally in case of project application, following documents are required:</b></p> <ul style="list-style-type: none"> <li>- CV in English</li> <li>- proposal for the project topic/theme</li> </ul> <p><b>These documents should be uploaded to the online application system by given deadline.</b> No originals are required.</p> <p>NB: All students are expected to be able to follow and take part in tuition in English. In order to successfully complete studies at Metropolia, <b>level B2 in English</b> on the <a href="#">CEFR scale</a> is highly recommended for all applicants. Please note that this evaluation is based on self-assessment; we do not require certificates of language skills.</p>
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<b>STUDIES AVAILABLE FOR EXCHANGE STUDENTS</b>	
<b>Lists of available courses</b>	See <a href="#">Metropolia's Study Guide</a> > Field of Technology.
<b>Degree Programmes in English</b>	<p><u>Bachelor's degree programmes in English:</u> Electronics, Environmental Engineering, Information Technology, Sustainable Building Engineering</p> <p><u>Exchange Student Intake:</u> Please note that some degree programmes / courses / semesters have limitations to the intake for incoming exchange students.</p>
<b>International Semesters in English</b>	<p>Industrial Management International Semesters:</p> <ul style="list-style-type: none"> <li>- Industrial Management International Semester: Global ICT Business (Autumn and Spring semesters of the 3rd year), approx. 30 ECTS</li> <li>- Industrial Management International Semester: Supply Chain Management (Autumn semester of the 3rd year), approx. 30 ECTS</li> </ul> <p>Laboratory Sciences:</p> <ul style="list-style-type: none"> <li>- International Semester in Autumn 2016, approx. 30 ECTS</li> </ul>
<b>Study opportunities for exchange students in Degree Programmes in Finnish</b>	<p>The following Finnish-taught degree programmes offer study opportunities in English for incoming exchange students in academic year 2016-2017:</p> <ul style="list-style-type: none"> <li>- <u>ICT Degree Programme: Major in Health Technology: Innovation Project</u> (10 ECTS, only in autumn)</li> <li>- <u>Automotive Engineering: Innovation Project</u> (10 ECTS) or project in Metropolia Formula-team (10-30 ECTS)</li> <li>- <u>Mechanical Engineering: Innovation Project</u> (10 ECTS)</li> </ul>
<b>Lists of available courses for each semester</b>	<p>Please note that incoming exchange students are advised to primarily choose courses from the field of technology degree programmes where tuition is organised in English. Project opportunities are available only in a few programmes.</p> <p>To avoid the risk of time-table clashes, the incoming exchange students are recommended to take courses mainly from one degree programme. For course lists and detailed information, please see <a href="#">Metropolia's Study Guide</a>. The course lists will be updated during spring 2016.</p>
<b>Summer School 2016</b>	<p>The Degree Programme in Information and Communication Technology organises a Summer School in August 2016, for the 16th time. Please note that there are courses available also for students studying other subjects. There are no tuition fees for the courses for students of Metropolia's partner universities. All Summer School courses are taught in English. More information about the courses in the Summer School can be found by April 2016 at the <a href="#">Summer School</a> website.</p>



<b>ACCOMMODATION</b>	
<b>Information on accommodation</b>	Metropolia cooperates with the Foundation for Student Housing in the Helsinki Region (HOAS). Metropolia has reserved a limited quota of furnished HOAS rooms. More information about accommodation in <a href="#">Metropolia's Study Guide</a> and <a href="http://www.hoas.fi">www.hoas.fi</a> .
<b>Application periods for exchange student housing</b>	<p>The application periods for exchange student housing at HOAS are:</p> <ul style="list-style-type: none"> <li>• 1 April - 5 May for students applying for the autumn semester/full academic year</li> <li>• 1 October - 5 November for students applying for the spring semester.</li> </ul> <p>NB! Submit your application as early as possible during the HOAS application period. The available rooms are offered in the order the applications are submitted. However, offers will be sent to students via e-mail only after Metropolia has confirmed the selected students. Due to the limited number of furnished exchange student rooms, please note that applying by the deadline does not guarantee housing at HOAS.</p>
<b>ARRIVAL INFORMATION</b>	
<b>Immigration</b>	See information about immigration in <a href="#">Metropolia's Study Guide</a> . The most up-to-date information is available at the <a href="#">Finnish Immigration Service</a> website. Metropolia will also send immigration information to accepted exchange students.
<b>Pick-up service</b>	Exchange students can apply for a pick-up service. The service includes the help of a student tutor who will bring the keys of the HOAS room to the airport and take the exchange student to the apartment. In order to get the free service, fill in the <a href="#">Electronic Arrival Form</a> approximately one month prior to arrival in Finland at the latest.
<b>Cost of living</b>	See more about the cost of living in <a href="#">Metropolia's Study Guide</a> .
<b>SERVICES FOR EXCHANGE STUDENTS</b>	
<b>Student tutoring</b>	<a href="#">The Student Union Metka</a> organises <a href="#">student tutoring</a> for incoming exchange students. Student tutors will meet the exchange students on their arrival and help them at the beginning of the semester and throughout their stay. If you want a student tutor, fill in the <a href="#">Electronic Arrival Form</a> one month prior to arrival in Finland at the latest.
<b>Language courses</b>	Possibility to take part in several <a href="#">Finnish for Exchange Students courses</a> (3 ECTS) organised on different campuses. The courses are free of charge.
<b>Extracurricular activities</b>	Trips, excursions and events are organised regularly by the <a href="#">local ESN section</a> . For further information, see <a href="#">ESN Metropolia on Facebook</a> .